

# Pass Flash Ltd trading as Pass Faster Privacy Policy

## Our contact details

Name: Pass Flash LTD trading as Pass Faster

Phone Number: 0333 577 2411

Email Address: [info@passfaster.co.uk](mailto:info@passfaster.co.uk)

## The type of personal information we collect

We currently collect and process the following information: • Personal identifiers, contacts and characteristics (for example, name and contact details)

**How we get the personal information and why we have it** Most of the personal information we process is provided to us directly by you for one of the following reasons:

- In order to book you a driving instructor and also a theory/practical driving test

We use the information that you have given us in order to [to book you a driving instructor and also a theory/practical driving test](#). We may share this information with [your driving instructor or DVSA in order to book a test](#).

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting [info@passfaster.co.uk](mailto:info@passfaster.co.uk)

## How we store your personal information

Your information is securely stored.

Your booking information is stored until your booking is completed, once you have passed your test and left your information is archived and no longer available.

Telephone calls are recorded for training purposes.

## Your data protection rights

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information if we still have it stored.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

### **How to complain**

If you have any concerns about our use of your personal information, you can make a complaint to us at [info@passfaster.co.uk](mailto:info@passfaster.co.uk)